



Democratic Services
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30 October 2018

Dear Councillor

NOTICE IS HEREBY GIVEN THAT a meeting of the **DOVER LEISURE CENTRE PROJECT ADVISORY GROUP** will be held in the at these Offices on Thursday 8 November 2018 at 2.30 pm when the following business will be transacted.

Members of the public who require further information are asked to contact Kate Batty-Smith on 01304 872303 or by e-mail at democraticservices@dover.gov.uk.

Yours sincerely

Chief Executive

Dover Leisure Centre Project Advisory Group Membership:

T J Bartlett (Chairman)
P M Beresford
N J Collor
M D Conolly
P Walker
Mr P Ward

AGENDA

1 **APOLOGIES**

To receive any apologies for absence.

2 **APPOINTMENT OF SUBSTITUTE MEMBERS**

To note appointments of Substitute Members.

3 **DECLARATIONS OF INTEREST** (Page 4)

To receive any declarations of interest from Members in respect of business to be transacted on the agenda.

4 **OPERATION OF EXISTING LEISURE CENTRE AND MOBILISATION OF NEW DOVER DISTRICT LEISURE CENTRE**

To receive an update on the operation of the existing centre and preparations for moving to the new centre.

5 **CONSTRUCTION**

To receive an update on the construction of Dover District Leisure Centre.

6 **DESIGN DEVELOPMENT**

To receive a briefing on the design development.

7 **PROGRAMME**

To receive a briefing on the project programme.

8 **PLANNING**

To receive a briefing on outstanding planning conditions.

9 **COMMUNICATIONS**

To receive an update on communications.

10 **ACCESS ROAD**

To receive a briefing on the arrangements for the naming and adoption of the access road.

11 **DATES OF FUTURE MEETINGS**

10 January 2019 at 4.45pm.

12 **EXCLUSION OF THE PRESS AND PUBLIC** (Page 5)

The recommendation is attached.

MATTERS WHICH THE MANAGEMENT TEAM SUGGESTS SHOULD BE CONSIDERED IN PRIVATE AS THE REPORT CONTAINS EXEMPT INFORMATION AS DEFINED WITHIN PART 1 OF SCHEDULE 12A OF THE LOCAL GOVERNMENT ACT 1972 AS INDICATED AND IN RESPECT OF WHICH THE PROPER OFFICER CONSIDERS THAT THE PUBLIC INTEREST IN MAINTAINING THE EXEMPTION OUTWEIGHS THE PUBLIC INTEREST IN DISCLOSING THE INFORMATION

13 **CLIENT PROGRESS REPORT**

To receive a summary of progress on construction.

14 **RISKS**

To receive a briefing on the main risks and steps being taken to mitigate them.

15 **PROJECT COSTS**

To receive a briefing on the overall project costs, affordability, budget and anticipated spend profile.

Access to Meetings and Information

- Members of the public are welcome to attend meetings of the Council, its Committees and Sub-Committees. You may remain present throughout them except during the consideration of exempt or confidential information.
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- Agenda papers are published five clear working days before the meeting. Alternatively, a limited supply of agendas will be available at the meeting, free of charge, and all agendas, reports and minutes can be viewed and downloaded from our website www.dover.gov.uk. Minutes will be published on our website as soon as practicably possible after each meeting. All agenda papers and minutes are available for public inspection for a period of six years from the date of the meeting.
- If you require any further information about the contents of this agenda or your right to gain access to information held by the Council please contact Kate Batty-Smith, Democratic Services Officer, telephone: 01304 872303 or email: democraticservices@dover.gov.uk for details.

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